

## **Snow Plan #1**

### **For forecasted snow storms of more than 6"**

#### **Board Of Directors Planning Prior To Storm:**

- The day before a forecasted snow storm of 6 inches or more, the notice of Snow Plan #1 going into effect will be posted on the bulletin board, the doors going into the ground floor's small lobby and announced over the building's intercom system.
- On the day of the storm, notices will be posted notifying the hour the plan will go into effect and announced several times over the intercom system.

#### **When the plan goes into effect (before the storm):**

- Residents that park their car outside but would like it parked in the garage will be informed to bring their car keys to the community room. Only 38 – 40 cars fit in the aisle so the first 38-40 residents that come will obtain the spaces. Keys will be placed in an envelope marked with the resident's name, unit number, tag number and where their car is parked (front or back on the East or West lot). Also the resident's name and unit number will be marked on a sheet of paper and placed in the envelope. This sheet will be placed on the dashboard of their car.
- The Board and its helpers will take in charge of the garage parking.
- Residents with a garage parking space are requested to have their vehicle in its designated space prior to the plan going into effect. They can relinquish their designated space to another resident. Residents who relinquish their space or are late parking in their space will be assured of a space in the aisle of the garage.
- After filling all designated parking spaces, vehicles will be driven into the garage and lined up two wide in the aisle (in the style of loading a ferry boat).
- The sheet containing the name and unit number of the resident will be placed on the dashboard of those vehicles allowed to park in a designated space and in the aisle.

- Two 4-wheel drive vehicles will be parked just inside the entrance to the garage in the event of an emergency.
- If you do not obtain a space in the garage, please park your vehicle in zone #1 or #5 (not in the last 2 spaces because they are needed to pile snow).
- A list will be maintained of those parked in a designated parking space that does not belong to them (name, unit #, space # and tag #).
- A list will be produced in the order of how the cars are parked in the aisle showing name, unit # and tag #.
- Keys will be placed in an envelope with the resident's information. These envelopes will be placed by unit number order in a container and locked in the Control Room until needed for removal of cars from the aisle.

**After the Storm (once the storm has ended and the back lot has been plowed and salted):**

- Volunteers will remove snow from the front and back windows of the cars in the aisle.
- Keys will be organized on a table according to the list of how they are parked in the aisle.
- Cars will be moved from the aisle and those parked in someone else's designated space. Keys will be placed back into their envelope; the parking zone will be marked on the envelope and returned to the completed box.
- An announcement will be made over the intercom system informing residents that their keys are going to be returned.
- Volunteers will return the keys and tell them where their car is parked.

**About the plan:**

- This is a voluntary procedure for those who park outside. Residents are not required to move their vehicle from the outside lot but are requested to park in zone 1 or 5.
- The Association and the volunteers assisting with this procedure are not responsible for any damage which may result from using this plan.

## Snow Plan #2

### Snow Plan for forecasted hail or snow up to 6 inches.

#### Planning Prior To Storm:

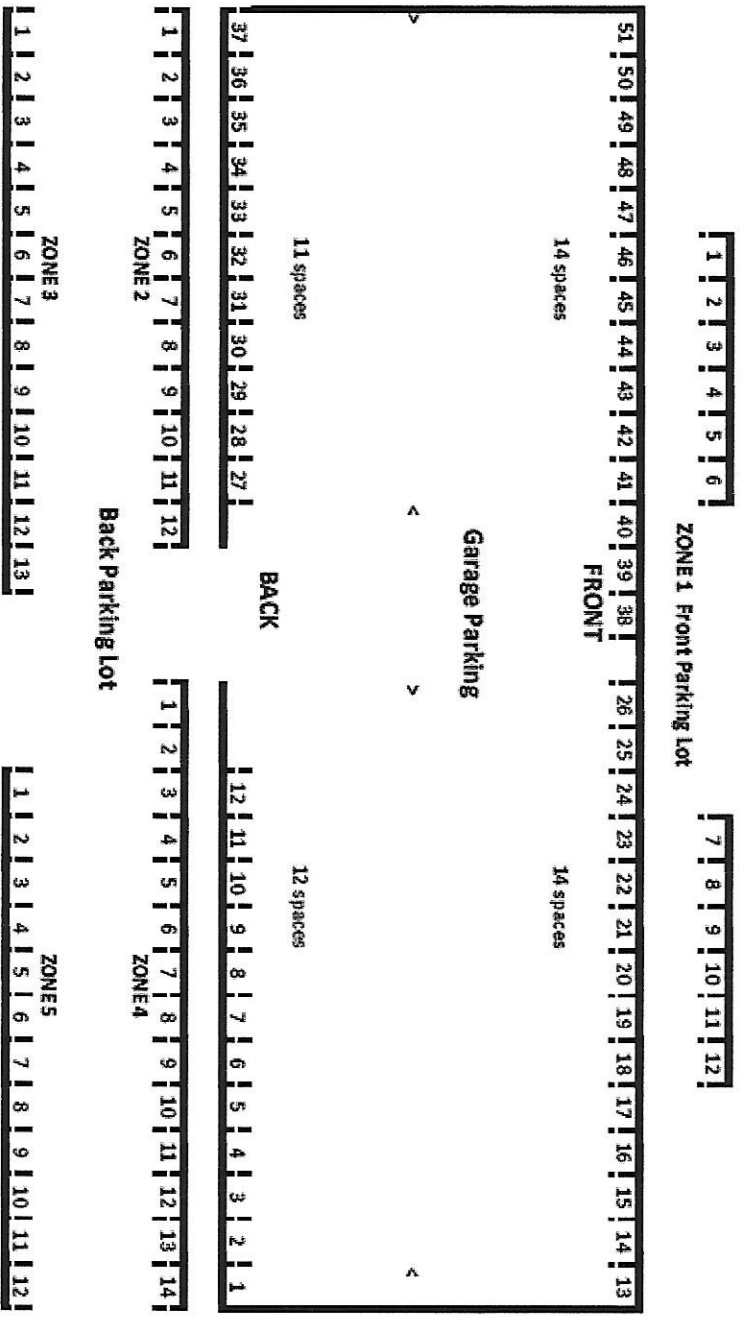
1. Board of Directors will post notices and make announcements over our intercom system that a Snow Plan will go into action.
2. Residents when hearing by radio or TV that we are expecting hail or snow not over 6 inches, should look for a notice to see when one of our plans will be activated, **so your car can be moved to its designated area.**

#### Please see Snow Parking Diagram

1. **Garage parking: Park as usual.** Garage door will remain open so snow can be properly removed from entrance way and salt applied.
2. **Outside Parking:**
  - a. All cars that are left outside when going on trips or those not being moved until the snow melts, should park their car in zone 5 starting from space #3 going to #12.
  - b. **Those who park outside that leave by 9:00 am,** please park in zones 2 and 3. The cars should be moved by 9:00 am so snow can be removed from these areas and/or salt applied. No one else in the building should park in zone 2 or 3.
  - c. Those who park outside that need help removing snow from their car should park in zone 1. This zone receives sun that make it easier to clean the snow from the car. **No one else in the building should park in zone 1 when Snow Plane #2 is activated.**
  - d. **All other outside parkers should park in zone 4.** But after seeing zone 2 & 3 are free of snow and have been salted, please remove the snow from your car and move to zone 2 or 3 by 1:00 pm. This will allow zone 4 to be cleaned and salted.

Nov. 13, 2018

# Zones Parking Diagram



Jan. 2016